## THE OFFICE OF PROBLEM SOLVING LTD ACCEPTABLE USE POLICY

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This Acceptable Use Policy sets out the terms between you and us under which you may access our website www.officeofproblemsolving.co.uk (our site). This policy applies to all users of, and visitors to, our site.

Your use of our site means that you accept and agree to comply with this policy which supplement our Website Terms Of Use.

### Information About Us

For information about who we are, please refer to the Information About Us section of our Website Terms Of Use

### **Prohibited Uses**

You may use our site only for lawful purposes. You may not use our site:

- In any way that breaches any applicable local, national or international law or regulation.
- In any way that is unlawful or fraudulent or has any unlawful or fraudulent purpose or effect.
- For the purpose of harming or attempting to harm minors in any way.
- To send, knowingly receive, upload, download, use or re-use any material which does not comply with this Acceptable Use Policy or our Website Terms Of Use.
- To transmit, or procure the sending of, any unsolicited or unauthorised advertising or promotional material or any other form of similar solicitation (spam).
- To transmit unlawful material or material that is defamatory, threatening, discriminatory, extremist or which has the potential to radicalise themselves or others.
- To transmit material that infringes the intellectual property rights or privacy rights of a third party, or that is in breach of a legal duty owed to another party.
- To knowingly transmit any data, send or upload any material that contains viruses, trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.

## You also agree:

- Not to reproduce, duplicate, copy or re-sell any part of our site in contravention of the provisions of our Website Terms Of Use.
- Not to access without authority, interfere with, damage or disrupt:
  - o any part of our site;
  - o any equipment or network on which our site is stored;

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- o any software used in the provision of our site; or
- o any equipment or network or software owned or used by any third party.

Any breach of these prohibited uses may result in your access to our site being suspended or terminated.

#### Interactive Services

We do not currently offer any interactive services on our site.

#### Content Standards

Our site does not currently allow users to upload or submit content. If this changes in future, we will update this policy to set out applicable content standards.

## Suspension And Termination

We will determine, in our discretion, whether there has been a breach of this Acceptable Use Policy through your use of our site. When a breach of this policy has occurred, we may take whatever action we consider appropriate.

Failure to comply with this Acceptable Use Policy constitutes a material breach of the Website Terms Of Use, and may result in all or any of the following actions:

- Immediate, temporary or permanent withdrawal of your right to use our site.
- Issue of a warning to you.
- Legal proceedings against you to recover all costs on an indemnity basis (including, but not limited to, reasonable administrative and legal costs) arising from the breach.
- Further legal action against you.
- Disclosure of information to law enforcement authorities if necessary.

We exclude liability for the actions taken in response to breaches of this policy. The actions described above are not exhaustive, and we may take any other action we reasonably consider appropriate.

# Changes To The Acceptable Use Policy

We may revise this Acceptable Use Policy at any time by amending this page. You should review this page periodically to ensure you understand any updates, as continued use of our site will mean you accept the revised policy. Some provisions in this policy may also be superseded by notices or terms published elsewhere on our site.